

**BOARD OF VISITORS  
REGULAR MEETING  
ELECTRONIC MEETING VIA BLUEJEANS  
VIDEOCONFERENCING PLATFORM  
June 9, 2020**

*Meeting held by electronic communication means in accordance with Va. Code § 2.2-3708.2, Chapter 1283 of the 2020 Acts of the Virginia General Assembly, and Governor Northam's Executive Order 51 dated March 12, 2020.*

**BOARD MEMBERS – Participated via Bluejeans**

T. Richard Litton  
Rear Admiral Robert Bianchi  
Sarah Bishop  
Dr. Julie Damman  
Dr. Terri Emory  
Sharon Goodwyn  
W. Ashton Lewis  
Dr. Bruce Waldholtz  
Dr. Fred Lindsay  
Dr. Marcus Martin  
Dr. Alan Wagner  
Mark Warden  
Tina Mohr  
Dr. Naved Jafri  
Phillip Hucles  
Paul Fraim

**Board Members Absent**

Chester Hart

**OFFICERS AND STAFF PRESENT – Burroughs Boardroom, EVMS**

Richard Homan, MD	President and Provost
Brant Cox	Vice President and Chief Operating Officer
Tracy Morton	Assistant Secretary, Board of Visitors
Stacy Purcell	Vice President and General Counsel
Vincent Rhodes	Assistant Vice President of Marketing and Communications
Tammy Chrisman	Executive Director, Business Affairs
Camille Endres	Associate Vice President, Finance
Victoria Dean	Controller

**CALL TO ORDER**

Mr. Mark Warden, Rector, called the meeting to order at 1:00 PM after noting a quorum was present.

A moment of silence was held for self-reflection due to the current events happening across our country.

### **APPROVAL OF MINUTES**

Upon a motion made and seconded, the minutes of the regular meeting of March 10, 2020 were approved by roll call vote from the following Board Members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri

### **REPORT OF THE PRESIDENT AND PROVOST**

Recommendations for appointments and promotions at the assistant professor and instructor level were presented for action.

Dr. Homan presented a recommendation for tenure to be granted to Woong-Ki Kim, PhD.

Dr. Homan presented a recommendation that the Rosemary Fenton and Garnett Jordan Professorship in Geriatrics be presented to Dr. Lauren W. Mazzurco.

Dr. Homan presented a recommendation that the Alfred E. Abiouness Distinguished Professorship in Geriatrics be presented to Dr. Hamid R. Okhravi.

Dr. Homan presented a list of established assets for naming to the Board for approval.

**RESOLVED**, that upon a motion made and seconded, the Board unanimously approved the recommendations for faculty appointments and promotions at the level of assistant professor and instructor.

**RESOLVED**, that upon a motion made and seconded, the Board unanimously approved the recommendation that the Rosemary Fenton and Garnett Jordan Professorship in Geriatrics be presented to Dr. Lauren W. Mazzurco.

**RESOLVED**, that upon a motion made and seconded, the Board unanimously approved the recommendation that the Alfred E. Abiouness Distinguished Professorship in Geriatrics be presented to Dr. Hamid R. Okhravi.

**RESOLVED**, that upon a motion made and seconded, the Board unanimously approved the recommendations of the list presented of established assets for naming.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

Dr. Homan spoke with the Board regarding the Commonwealth of Virginia Deficit Provision Acknowledgment which was distributed with the Board meeting materials to each Board member. Section 4-3.01 of the 2016 Appropriation Act prohibits agencies from obligating or expending general fund amounts in excess of appropriations or obligating or expending at a rate that would result in expenditures in excess of non-general fund revenue collections and appropriations, without prior approval by the Governor. This form must be signed by the President and provided to the Board annually.

Dr. Homan provided an annual update to the Board of Visitors. Dr. Homan discussed the LCME and SACS accreditation process as well as the timelines for the site visits and final decisions. The Graduate Medical Education program has full accreditation as an ACGME sponsoring institution and all 30 ACGME programs are fully accredited. Two new ACGME program applications are in process for Plastic Surgery Integrated Residency and Psychiatry Child and Adolescent Fellowship. Additionally, Dr. Homan reviewed the final match data.

Many regional and state wide research collaborations and initiatives were discussed to include our work with NASA/Northrup Grumman for biomedical research.

The clinical enterprise has taken a small hit due to the current COVID-19 situation. We are expanding our Telehealth and Telemedicine programs as well as expanding our faculty schedules to meet the needs of our patients and the community.

The capital campaign is progressing and Dr. Homan thanks everyone for supporting the school and the community.

Dr. Homan reviewed the campus plan for the ramp-up of the medical school while including all of the best practices recommended by CDC guidelines to keep everyone safe. A task force was created to review best practices for our campus to return to work safely and to implement the recommendations campus wide.

A financial review was provided to discuss the financial impacts of COVID-19, projected losses to the clinical enterprise. Dr. Homan reviewed the re-engineering of the clinical and research enterprise and provided a legislative update.

Dr. Homan announced the Mark R. Warden Scholarship for MD students established with a generous gift from Carolyn and Richard Barry.

After a discussion among the Board it was decided to establish a new Board Committee for Political Advocacy.

**RESOLVED**, that upon a motion made and seconded, the Board unanimously approved to establish a Committee for Political Advocacy.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

## **COMMITTEE REPORTS**

### **ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Dr. Marcus Martin, Chair, reported on the action items discussed and passed by the Academic and Student Affairs Committee meeting held this morning, June 9, 2020. Dr. Martin reported that the Committee recommended the following actionable items for Board approval.

#### ***PROMOTIONS***

##### **FULL-TIME SALARIED**

Department of Internal Medicine

A. Brooke Hooper, MD - from Assistant Professor to Associate Professor, effective  
July 1, 2020

Department of Pediatrics, Division of Community Health and Research

Paul J. Harrell, III, PhD - from Assistant Professor to Associate Professor, effective  
July 1, 2020

##### **FULL-TIME NON-SALARIED**

Department of Pediatrics, Division of Nephrology

J. Bryan Carmody, MD, MPH - from Assistant Professor to Associate Professor, effective  
July 1, 2020

Department of Urology

Jessica M. DeLong, MD - from Assistant Professor to Associate Professor, effective  
July 1, 2020

Dr. Martin presented the above list of recommended faculty actions for approval by the Board.

Dr. Martin presented a proposal for approval for creation of the EVMS Facial Nerve Center.

Dr. Martin presented a proposal to approve a new graduate degree program and certificate programs for approval by the Board as follows:

- Master of Health Administration Degree
- Art Therapy Certificate in Advanced Cultural Humility
- Art Therapy Certificate in Trauma and Neuroscience Informed Art Psychotherapy
- Art Therapy Certificate in Trauma and Neuroscience Informed Therapy

Dr. Martin presented the following policies for approval:

- Compact for the Teacher-Learner Relationship
- Non-Involvement of Healthcare Provider in Education
- Student Rights to a Professional Learning Environment

**RESOLVED**, that, upon recommendation of the Academic and Student Affairs Committee, the Board of Visitors unanimously approved the faculty actions as presented.

**RESOLVED**, that, upon recommendation of the Academic and Student Affairs Committee, the Board of Visitors unanimously approved the creation of the EVMS Facial Nerve Center as presented.

**RESOLVED**, that, upon recommendation of the Academic and Student Affairs Committee, the Board of Visitors unanimously voted to approve the degree and graduate certificate programs listed above as presented.

**RESOLVED**, that, upon recommendation of the Academic and Student Affairs Committee, the Board unanimously voted to approve the above policies as presented.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

## **FINANCE COMMITTEE**

Rear Admiral Bianchi, Chair, reported the Finance Committee approved minutes from the Finance Committee Meetings held March 10, 2020, and May 19, 2020. Rear Admiral Bianchi noted the committee met on May 19 to review the budget and discuss the financial impact of COVID-19.

Rear Admiral Bianchi reported the April 2020 net excess is 17.3 million with a Core net excess of \$4.3 million mostly due to positive variances in salary and fringe savings from vacant positions, offset by a negative variance in tuition and fees due to lower enrollment in various health professions programs and additional COVID-19 expenses. The biggest impact we saw is in the clinical enterprises due to patient volume. We were having a strong year prior to COVID and we expect to have a bottom line at the end of the year. Management has done well responding to the crisis by implementing a hiring freeze, restricting spending and suspending merit increases in next year's budget. All bond covenants are being met and we expect to remain in compliance through the end of the year.

On behalf of the Finance Committee Rear Admiral Bianchi presented a proposal for approval by the Board for the 2020-2022 Biennium State Appropriation Indigent Care Apportionment Plan noting there were no changes from previous years.

Ms. Helen Heselius presented highlights of the EVMS FY21 proposed budget. She noted we are able to break even with the Core budget even with the financial constraints that COVID-19 provided. A \$1.5 million expense was included in next year's budget for personal protective equipment. We have seen a decrease in investment yields and an expected increase in unemployment claims. All budget requests for new spending initiatives have been suspended unless they are seen as critical and a hiring freeze has been implemented. The highest priority is to minimize the impact on layoffs and furloughs which have been minimal to date. Ms. Heselius discussed the EVMS reserves and how it is scheduled to be spent this fiscal year.

**RESOLVED**, that, upon recommendation of the Finance Committee, the Board of Visitors unanimously approved the 2020-2022 Biennium State Appropriation Indigent Care Apportionment Plan, as presented.

**RESOLVED**, that upon recommendation of the Finance Committee, the Board unanimously approved the FY2021 Operating Budget as presented.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

### **AUDIT & COMPLIANCE COMMITTEE**

Ms. Sarah Bishop, Chair, reported the Audit and Compliance Committee met this morning and minutes were approved.

In addition, the following policies were recommended to the Board for approval. Ms. Bishop provided summaries of the following policies:

- Policy Development Policy\*\*
- Diversity Policy\*\*
- Asset Naming Policy\*\*
- Authorized Drivers Policy\*\*
- Non-Discrimination and Anti-Harassment Policy\*\*
- Communicable Disease Policy

The following Policies were recommended to the Board for deletion:

- Authorized Driver Policy 3.13\*\*
- Vehicle Use Policy 3.14\*\*
- Report of Vehicle Accidents Policy 3.15\*\*
- Leased Cars Policy 3.17\*\*

- DMV Authorization Policy 3.18\*\*

**RESOLVED**, that, upon recommendation of the Audit and Compliance Committee, the Board unanimously voted to approve the above policies as presented.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

### **GOVERNANCE COMMITTEE**

Ms. Sarah Bishop, Chair, reported on the meeting held this morning, June 9, 2020. She presented the following list of the proposed officers for FY2021 for approval:

#### **PROPOSED OFFICERS OF THE BOARD**

Rector	Theresa Emory, MD
Vice Rector	Marcus Martin, MD
Secretary	Sarah Bishop
Treasurer	Robert Bianchi, Rear Adm., SC, USN
Assistant Secretary	Tracy Morton

**RESOLVED**, that upon recommendation of the Governance Committee, the Board unanimously approved the above slate of officers.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

### **REPORT OF THE RECTOR**

In his report to the Board, Mr. Warden reflected on the changes over the past year and how they have tested EVMS. He reflected on key challenges from the last fiscal year, including development of a strategic initiative to advance diversity and inclusion and the school's comprehensive approach to the COVID-19 pandemic.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

The Rector announced it would be necessary to hold an executive session as permitted under Code of Virginia, Section 2.2-3711 (A) (22) to discuss specific proprietary business related information pertaining to the operations and finances of EVMS.

Accordingly, upon a motion made and seconded, the Board voted unanimously to adjourn the open session and convene the executive session.

All approvals were obtained by roll call vote from the following Board members: Phillip Hucles, Rear Admiral Robert Bianchi, Ms. Sarah Bishop, Dr. Julie Damman, Dr. Terri Emory, Ms. Sharon Goodwyn, Mr. Ashton Lewis, Dr. Bruce Waldholtz, Dr. Marcus Martin, Dr. Alan Wagner, Mr. Mark Warden, Ms. Tina Mohr, Dr. Naved Jafri, Dr. Fred Lindsay, T. Richard Litton, Jr., Paul Fraim.

### **ADJOURNMENT**

The meeting adjourned at 3:33pm.

*Tracy Morton*

Assistant Secretary



**BOARD OF VISITORS  
EXECUTIVE SESSION  
ELECTRONIC MEETING VIA BLUEJEANS  
VIDEOCONFERENCING PLATFORM  
June 9, 2020**

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**BOARD MEMBERS – Participated via Bluejeans**

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Tina Mohr  
Dr. Naved Jafri  
Phillip Hucles  
Paul Fraim

**Board Members Absent**

Chester Hart

**OFFICERS AND STAFF PRESENT – Burroughs Boardroom, EVMS**

Richard Homan, MD	President and Provost
Brant Cox	Vice President and Chief Operating Officer
Stacy Purcell	Vice President and General Counsel

Mr. Mark Warden, Rector, opened this executive session at 2:36 pm. The executive session was convened in order for the Board to discuss specific proprietary business related information pertaining to the operations and finances of EVMS.

The executive session adjourned at 3:30 pm.

*Tracy Morton*  
Asst. Secretary

**BOARD OF VISITORS  
RETURN TO REGULAR SESSION  
ELECTRONIC MEETING VIA BLUEJEANS  
VIDEOCONFERENCING PLATFORM  
June 9, 2020**

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**BOARD MEMBERS – Participated via Bluejeans**

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Dr. Fred Lindsay  
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Dr. Alan Wagner  
Mark Warden  
Tina Mohr  
Dr. Naved Jafri  
Phillip Hucles  
Paul Fraim

**Board Members Absent**

Chester Hart

**OFFICERS AND STAFF PRESENT – Burroughs Boardroom, EVMS**

Richard Homan, MD	President and Provost
Brant Cox	Vice President and Chief Operating Officer
Stacy Purcell	Vice President and General Counsel
Tracy Morton	Assistant Secretary, Board of Visitors

Mr. Mark Warden, Rector, opened this return to regular session at 3:30pm.

Upon a motion duly made and seconded, the Board certified by roll call vote that to the best of their knowledge, only such matters as were identified in the motion convening the executive session were heard, discussed and considered by the Board. The roll call vote was unanimous.

There being no further business to discuss, the meeting adjourned at 3:33pm.

*Tracy Morton*  
Asst. Secretary