

BILLING RATES

Effective December 1, 2016

FACILITY RENTAL	HOURLY RATE
Brickell Rotunda/Atrium	\$ 125
Classrooms - Small (nights/weekends only)	\$ 25
Classrooms - Large (nights/weekends only)	\$ 50
Hofheimer Hall-Bank of America/Hofheimer Hall Auditorium	\$ 75
Hofheimer Hall-Fletcher Conference Room	\$ 75
Lester Hall 104 - Flexible Classroom	\$ 125
Lester Hall 107 - Classroom	\$ 50
Lester Hall 135 - Auditorium	\$ 125
Lester Hall Lobby	\$ 75
Lewis Hall-Hodgen Basic Science Conf Room 1184	\$ 75
Lewis Hall-McCombs Auditorium	\$ 100
Lewis Hall-Roper Auditorium	\$ 75
Outdoor Space - Jones Atrium/Courtyard	\$ 100
Outdoor Space - Smith Rogers Lawn	\$ 100
Outdoor Space - TowneBank Lawn	\$ 100

OPERATIONAL EXPENSES			
	DESCRIPTION	HOURLY RATE	MINIMUM
Event Coordinator	Onsite during event	\$ 50	4 hours
Housekeeping	Onsite during event	\$ 30	4 hours
Housekeeping	Room setup and breakdown	\$ 60	4 hours; 2 people
Maintenance	Onsite during event	\$ 30	4 hours
Media and AV services tech	Onsite technician during event	\$ 40	4 hours
Police and Public Safety	Onsite during setup and breakdown	\$ 40	4 hours
Police and Public Safety	On site during event	\$ 40	4 hours

EQUIPMENT & SUPPLIES		
	DESCRIPTION	FEE
Equipment Rental	Banquet tables, chairs, etc.	Per pricing schedule
Housekeeping	Restocking fee; required	\$75/event
Housekeeping	Trash can rental	\$10/each
Media and AV services	Sound, screen, etc.	Per pricing schedule
Parking validation	Parking vouchers or stickers	As needed