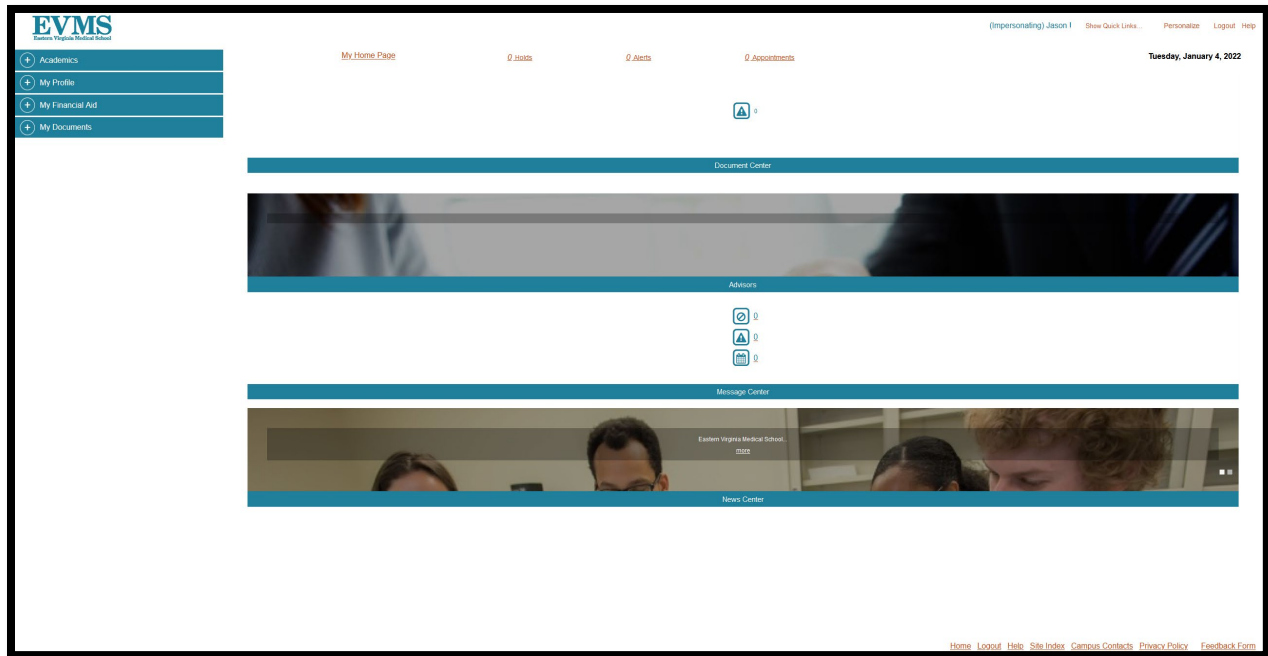
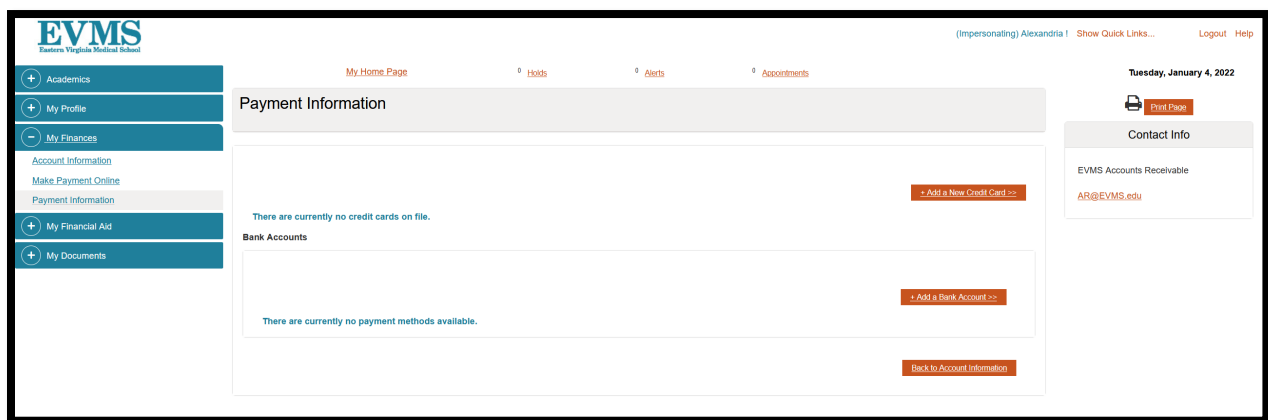


Log into Student Portal at <https://mysis.evms.edu/> :



Click on Menu "My Finances" -> "Payment Information"



Click on "Add a Bank Account"

The screenshot shows the EVMS (Eastern Virginia Medical School) user interface. The top navigation bar includes the EVMS logo, user information "(Impersonating) Alexandria", and links for "Show Quick Links...", "Logout", and "Help". The date "Tuesday, January 4, 2022" is displayed in the top right. A left sidebar contains navigation options: "Academics", "My Profile", "My Finances", "Account Information", "Make Payment Online", "Payment Information", "My Financial Aid", and "My Documents". The main content area is titled "Payment Information" and contains two sections: "Credit Cards" with the message "There are currently no credit cards on file." and a button "+ Add a New Credit Card >>"; and "Bank Accounts" with the message "There are currently no payment methods available." and a button "+ Add a Bank Account >>". A blue arrow points to the "Add a Bank Account >>" button. A "Back to Account Information" button is located at the bottom right of the main content area. A "Contact Info" sidebar on the right shows "EVMS Accounts Receivable" and the email "AR@EVMS.edu".

Enter Banking Account Information:

The screenshot shows the "Bank Account Information" form within the EVMS system. The form is titled "Bank Account Information" and includes a "Required Field" indicator. The fields are: "Account Type" (a dropdown menu set to "Checking"), "Bank Name" (text input with "American Bank of Norfolk"), "Routing Number" (text input with "1234567890"), and "Account Number" (text input with "1234567890"). "Cancel" and "Save" buttons are located at the bottom of the form. The background shows the same navigation and header elements as the previous screenshot.

Click Save

Account Information will appear in the Student Accounts Section: Payment information