

LCME Accreditation Survey Visit Schedule

Survey Team

- Team Chair: **Robert DiPaola, MD**; *Hematology-Oncology. Dean of College of Medicine and Vice President for Clinical Academic Affairs at University of Kentucky College of Medicine.*
- Team Secretary: **Barbara Barzansky, PhD**; *Developmental and Cell Biology. Co-Secretary of the Liaison Committee on Medical Education and Director of Undergraduate Medical Education at the American Medical Association.*
- Team Member: **Jennifer Koestler, MD, FAAP**; *Pediatrics. Senior Associate Dean for Medical Education at New York Medical College.*
- Team Member: **Basma R. Selim, PhD**; *Industrial Engineering. Assistant Dean for Planning and Knowledge Management at the University of Central Florida College of Medicine.*
- Faculty Fellow: **Diane Wagner, MD, FACP**; *Internal Medicine. Senior Associate Dean for Academic Affairs at Michigan State University College of Human Medicine.*

Meeting Connection Information

Join Zoom Meeting: <https://zoom.us/j/96798293445?pwd=SPxBcm9JM05ZcWpYdUgrVXpvZUtoZz09>

Meeting ID: 967 9829 3445

Passcode: 923470

AGENDA

#Internal moderators indicated

Monday, October 5th (Day 1)

9:00-10:00 a.m. | Dean's perspective on the status of the medical school

Topics for discussion include:

- Strengths and challenges of the school
- Reflections on school development to date
- Element 2.4: Sufficiency of administrative staff
- Element 4.1: Sufficiency of faculty
- Element 5.1: Adequacy of financial resources
- Element 5.2: Dean's authority/resources
- Element 5.5: Resources for clinical instruction

Attendee: **Richard V. Homan, MD**, *President, Provost and Dean, Eastern Virginia Medical School*

10:05-11:05 a.m. | Meeting with students from M2, M3, and M4 classes

Topics for discussion include:

- Element 3.2: community of scholars/research opportunities
- Element 3.3: diversity/pipeline programs and partnerships
- Element 5.4: sufficiency of buildings and equipment
- Element 5.6: clinical instructional facilities/information resources
- Element 5.11: study/lounge/storage space/call rooms
- Element 6.1: program and learning objectives
- Element 11.2: career advising
- Element 12.3: personal counseling/well-being programs
- Element 12.4: student access to health care services

Attendees: **Andrew Abayan**, *M4 Student*
Tyler Beavers, *M4 Student*
Stafford Brown, III, *M3 Student*
Anna Cronin, *2LT Army HPSP, M3 Student*
Cody Enciso, *M2 Student*
Jack Fite, *M2 Student*

Ursula Griffiths-Randolph, MPH, *M4 Student*
Abby Hargis, *M2 Student, ISA Committee*
Ciara Jenkins, *M3 Student, ISA Co-Chair#*
Becky Johnson, *M4 Student*
Sudarshan Mohan, *M3 Student, ISA Committee*
Heidi Schoomaker, *MAEd, M2 Student*

11:05-11:20 a.m. | BREAK

11:20 a.m.-12:05 p.m. | Senior leadership staff (i.e., vice/associate deans)

Topics for discussion include

- Element 1.1: strategic planning and continuous quality improvement
- Element 1.3: mechanisms for faculty participation
- Element 1.5: bylaws
- Element 2.4: sufficiency of administrative staff
- Element 3.2: community of scholars/research opportunities
- Element 3.3: diversity/pipeline programs and partnerships
- Element 4.1: sufficiency of faculty
- Element 5.4: sufficiency of buildings and equipment
- Element 5.5: resources for clinical instruction

Attendees: **Brant Cox**, *MBA, Vice President & Chief Operating Officer*
Ronald Flenner, MD, *Vice Dean, Academic Affairs#*
Mekbib Gameda, *MA, Vice President, Diversity and Inclusion*
Helen Heselius, *CPA, Vice President, Administration & Finance*
David Huband, *Associate Dean, Business & Administrative Affairs*
A. Brooke Hooper, *MD, Associate Dean, Clinical Education*
Thomas Kimble, *MD, Associate Dean, Admissions*
Elza Mylona, *PhD, MBA, Vice Provost, Faculty Affairs & Institutional Effectiveness*
Molly O'Keefe, *PhD, Director, Accreditation*
Stacy Purcell, *JD, MHA, Vice President, General Counsel & Compliance Officer*
William Wasilenko, *PhD, Vice Dean, Research*

12:05-12:45 p.m. | LUNCH

12:45-2:00 p.m. | Educational program objectives, content, curriculum management, and evaluation

Topics for discussion include:

- Elements 6.2/8.6: required clinical experiences
- Element 6.5: elective opportunities
- Element 7.1, 7.2, 7.7: curriculum content
- Element 7.9: interprofessional collaborative skills
- Element 8.1: curricular management
- Element 8.3: curricular design, review, revision/content monitoring
- Element 8.4: evaluation of educational program outcomes
- Element 8.7: comparability of education/assessment

Attendees: **Ronald W. Flenner, MD**, *Vice Dean, Academic Affairs#*
A. Brooke Hooper, *MD, Associate Dean, Clinical Education*
Julie Kerry, *PhD, Chair, Medical Education Committee*
Mily Kannarkat, *MD, Associate Dean, Academic Affairs*
Molly O'Keefe, *PhD, Director, Accreditation*
Don Robison, *PhD, Director, Curriculum & Instruction*
Michelle Rogers-Johnson, *PhD, Director, Assessment*
Aileen Shafer, *Associate Director for MD Clinical Education Compliance & Support*
Laurie Wellman, *PhD, Assistant Dean, Academic Affairs*
Paul Weissburg, *PhD, Associate Dean, Educational Assessment & Evaluation*

2:05-2:50 p.m. | Teaching, supervision, student assessment, student advancement

Topics for discussion include:

- Element 9.1: preparation of resident and non-faculty instructors
- Element 9.3: clinical supervision of medical students
- Element 9.4: assessment system
- Element 9.7: formative assessment and feedback
- Element 9.8: fair and timely summative assessment
- Element 10.3: policies regarding student selection/progress and their dissemination

Attendees: **Joel Clingenpeel, MD, MEd**, *Director of Remediation & Residents as Educators*

Amy Fantasley, MD, *Chair, Student Progress Committee*

A. Brooke Hooper, MD, *Associate Dean, Clinical Education*#

Mily Kannarkat, MD, *Associate Dean, Academic Affairs*

Thomas Kimble, MD, *Associate Dean, Admissions*

Allison Knight, PhD, *Associate Dean, Student Affairs*

Michelle Rogers-Johnson, PhD, *Director, Assessment*

Marsha Williams, MEd, *Director, Admissions*

2:50-3:05 p.m. | BREAK

3:05-3:50 p.m. | Clerkship directors meeting

Topics for discussion include:

- Element 5.5: resources for clinical instruction
- Element 5.11: study/lounge/storage space/call rooms
- Elements 6.2/8.6: required clinical experiences
- Element 8.7: comparability of education/assessment
- Element 9.1: preparation of residents and non-faculty instructors
- Element 9.2: faculty appointments
- Element 9.3: clinical supervision of medical students
- Element 9.4: assessment system
- Element 9.8: fair and timely summative assessment

Attendees: **Bruce Britton, MD**, *Clerkship Director, Family & Community Medicine*

Jessica R. Burgess, MD, *Clerkship Director, Surgery*

Rachel Burke, MD, *Clerkship Director, Surgery*

Joel Clingenpeel, MD, *Director of Remediation & Residents as Educators*

Catherine Derber, MD, *Clerkship Director, Internal Medicine*

A. Brooke Hooper, MD, *Associate Dean, Clinical Education*#

Aaron Mills, DO, *Clerkship Director, Internal Medicine*

Andrew Moore, MD, *Clerkship Director, Obstetrics & Gynecology*

Justin Petri, MD, *Clerkship Director, Psychiatry & Behavioral Sciences*

Mary Rubino, MD, *Clerkship Director, Family & Community Medicine*

Kyrie Shomaker, MD, *Clerkship Director, Pediatrics*

Gloria Too, MD, *Clerkship Director, Obstetrics & Gynecology*

Samantha Vergano, MD, *Clerkship Director, Pediatrics*

3:55-4:40 p.m. | Diversity, admissions, access to research

Topics for discussion include:

- Element 3.2: community of scholars/research opportunities
- Element 3.3: diversity/pipeline programs and partnerships
- Element 4.2: scholarly productivity
- Elements 10.2/10.3: medical school admissions policies and practices

Attendees: **Michael Bono, MD**, *Co-Chair, EVMS Admissions Committee*

Mekbib Gameda, MA, *Vice President, Diversity & Inclusion*#

Thomas Kimble, MD, *Associate Dean, Admissions and Enrollment*#

Jill Miller, MD, *Co-Chair, EVMS Admissions Committee*

David Mu, PhD, *Chair, Research Advisory Committee*
Elza Mylona, PhD, MBA, *Vice Provost, Faculty Affairs & Institutional Effectiveness*
Gail Williams, MA, *Assistant Dean, Diversity in Educational Programs*
Marsha Williams, MEd, *Director, Admissions*
William Wasilenko, PhD, *Vice Dean, Research*

END DAY 1

Tuesday, October 6th (Day 2)

9:00-9:30 a.m. | Medical school finances

Topics for discussion include:

- Element 5.1: adequacy of financial resources
- Element 5.3: pressures for self-financing

Attendees: **Jacklyn Banas**, *Director, Donor Relations*

Tammy Chrisman, *MBA, Assistant Dean, Business & Administrative Affairs*

Helen Heselius, *Vice President, Financial Services#*

Connie McKenzie, *MSW, CFRE, Sr. Associate Vice President, Development & Alumni Relations*

9:35-10:05 a.m. | Educational facilities and infrastructure/pre-clerkship and clinical

Topics for discussion include:

- Element 5.4: sufficiency of buildings and equipment
- Elements 5.5/5.6: adequacy of clinical resources
- Element 5.11: study/lounge/storage space/call rooms

Attendees: **A. Brooke Hooper**, *MD, Associate Dean, Clinical Education#*

David Huband, *Associate Dean, Business & Administrative Affairs*

Mily Kannarkat, *MD, Associate Dean, Academic Affairs*

Allison Knight, *PhD, Associate Dean, Student Affairs*

S. Doug Martin, *Executive Director, Facilities*

10:10-11:10 a.m. | Academic, career, personal advising/counseling services/student health/financial aid services and counseling

Topics for discussion include:

- Element 11.1: academic advising
- Element 11.2: career advising
- Element 11.3: oversight of extramural electives
- Element 11.5: confidentiality of student educational records
- Element 12.1: financial aid/debt management counseling/student educational debt
- Element 12.4: student access to health care services
- Element 12.5: non-involvement of providers of student health services in student assessment/location of student health records
- Element 12.8: student exposure policies/procedures

Attendees: **Deborah Brown**, *Director, Financial Aid*

Joel Clingenpeel, *MD, Director of Remediation & Residents as Educators*

David Golay, *Registrar*

Terri Edwards, *MEd, MA, Student Disability Officer*

Rebecca Hastings, *MEd, MD Career Advisor*

A. Brooke Hooper, *MD, Associate Dean, Clinical Education*

Thomas Kimble, *MD, Associate Dean, Admissions and Enrollment*

Allison Knight, *PhD, Associate Dean, Student Affairs#*

Sayed Saadat, *MD, Medical Director, Student Health and Occupational Health*

Aileen Shafer, *Associate Director for MD Clinical Education Compliance & Support*

Dan St. John, *PhD, Director, Academic Development*

11:10-11:25 a.m. | BREAK

11:25-11:55 a.m. | Institutional faculty issues (policies/procedures), faculty development

Topics for discussion include:

- Element 1.3: mechanisms for faculty participation
- Element 4.5: faculty development

Attendees: **Christine Boswick**, *Director, Faculty Affairs*

Craig Derkay, *MD, Past President, Faculty Senate*

Judith Taylor-Fishwick, *MSc, Director, Professional Development*

Elza Mylona, *PhD, MBA, Vice Provost, Faculty Affairs & Institutional Effectiveness*#

12:00-12:45 p.m. | Residents meeting

Topics for discussion include:

- Element 9.1: preparation of resident and non-faculty instructors
- Element 9.3: clinical supervision of medical students
- Element 9.4: assessment system

Attendees: **Brian Ahearn**, *MD, Emergency Medicine PGY-3**

Stephanie Borinsky, *MD, Pediatrics PGY-3*

Colin Chao, *MD, Family and Community Medicine PGY-1* #*

Oneil Grant, *DO, Pediatrics PGY-3*

Muhammad Ibrar Islam, *MD, Internal Medicine PGY-3*

Fiora McRae, *MD, Radiology PGY-1*

Lee Ouyang, *MD, Obstetrics and Gynecology PGY-3*

Luke Suber, *MD, Family and Community Medicine PGY-2**

Rock Vomer, *DO, Family and Community Medicine PGY-2*

Maxwell Wagner, *MD, MS, General Surgery PGY-1**

* Alumni

12:45-1:15 p.m. | LUNCH

1:15-2:00 p.m. | Junior faculty meeting

Topics for discussion include:

- Element 1.3: mechanisms for faculty participation
- Element 3.2: community of scholars/research opportunities
- Element 3.3: diversity/pipeline programs and partnerships
- Element 4.2: scholarly productivity
- Element 4.4: feedback to faculty
- Element 4.5: faculty professional development

Attendees: **Carolina Casellini**, *MD, Assistant Professor, Internal Medicine*

Jason Dukes, *MD, MBA, Assistant Professor, Internal Medicine*

McKenna Johnson, *MD, Assistant Professor, Internal Medicine*

Jonathan Mark, *MD, Assistant Professor, Otolaryngology**

Renee Morales, *MD, Assistant Professor, Obstetrics and Gynecology*

Nagaraja Nagre, *PhD, Assistant Professor, Physiological Sciences*

Karo Gary Ohanian, *MD, Assistant Professor, Family and Community Medicine**

Alice Roberts, *MD, PhD, Assistant Professor, Dermatology*

Julia Sharp, *PhD, Assistant Professor, Microbiology and Molecular Cell Biology*

John Snellings, *MD, Assistant Professor, Family and Community Medicine* #*

* Alumni

Topics for discussion include:

- Successes and ongoing challenges in administrative functioning of departments
- Adequacy of resources for all missions - research, scholarship, teaching, clinical care (3.2, 4.1, 4.2, 5.1, 5.2, 5.4, 5.5, 5.6)
- Diversity (3.3)
- Departmental support for faculty and GME/graduate programs
- Balancing of demands on faculty

Attendees: **Alfred Abuhamad, MD, Chair, Obstetrics and Gynecology#**

L.D. Britt, MD, MPH, Chair, Surgery

Richard Conran, PhD, MD, JD, Chair, Pathology & Anatomy

Francis Counselman, MD, Chair, Emergency Medicine

Stephen Deutsch, MD, PhD, Chair, Psychiatry & Behavioral Sciences

Alison Dobbie, MB, ChB, Chair, Family & Community Medicine

C.W. Gowen, MD, Chair, Pediatrics

Julie Kerry, PhD, Chair, Microbiology & Molecular Cell Biology

Shannon McCole, MD, Chair, Ophthalmology

Robert Palmer, MD, MPH, Interim Chair, Internal Medicine

Gerald Pepe, PhD, Chair, Physiological Sciences

VISIT ENDS